

## Essential information

Please also refer to our enclosed Conditions of Participation.



h+h cologne  
The international trade fair for  
creative handicraft and hobby  
Cologne, 02 - 04 April 2027

### 1 Opening times

	Exhibitors	Visitors
Friday, 02nd April 2027	8:00 a.m. – 7:00 p.m.	9:00 a.m. – 6:00 p.m.
Saturday, 03rd April 2027	8:00 a.m. – 7:00 p.m.	9:00 a.m. – 6:00 p.m.
Sunday, 04th April 2027	8:00 a.m. – 6:00 p.m.	9:00 a.m. – 5:00 p.m.

### 2 Reservation

To register, please use the online exhibitor form, which you can find on the h+h cologne website. This must be completed in full and sent to Koelnmesse by clicking on the "Submit binding application" button.  
Co-exhibitors can also be registered (see "General Section of the Conditions of Participation", Item V).  
If you wish to register as a group organiser, please use the corresponding online registration link.

### 3 Participation fee/Early Bird fee and other remunerations

#### Participation fees (per sqm floor area):

The space rental amounts:

	Early bird (until 31.05.2026)	Stand rate (from 01.06.2026)
Stand rental per m <sup>2</sup> (up to 100 m <sup>2</sup> )	190.00 EUR	198.00 EUR
Stand rental per m <sup>2</sup> (larger than 100 m <sup>2</sup> (*))	185.00 EUR	193.00 EUR
(*applicable to the entire area)		
Last Call Price per m <sup>2</sup>	from 01.02.2027	218.00 EUR

**The participation fee does not include any superstructures or floor coverings.** Please also note that there are no boundaries (rear and side walls) to any neighbouring stands and that you must erect them yourself.

plus energy costs 21.00 Euro/sqm  
plus AUMA fee 0.60 Euro/sqm  
plus media services (Marketing Package, cf. below item 15)

The minimum stand size is 12 sqm. This does not apply to co-exhibitors and group participants.

After the end of the event, a separate final invoice will be issued for the services used for the event (e.g. electrical and water connections, stand cleaning etc.). invoice amounts are payable immediately upon receipt.

All prices given are net prices to which VAT must be added.

### 4 Turnkey stands/Koelnmesse Service stands

Koelnmesse GmbH offers turnkey stands. Why not take advantage of this service? These stands are available in various designs. For any questions regarding the stand construction, please contact: [services@exhibitor.koelnmesse.de](mailto:services@exhibitor.koelnmesse.de), Tel. +49 221 821-3998

### 5 Construction times

#### Start of construction time:

Monday, 29th March 2027, 6:00 a.m. - 12:00 a.m.  
Tuesday, 30th March 2027, 6:00 a.m. - 12:00 a.m.  
Wednesday, 31st March 2027, open 24 hours  
Thursday, 01st April 2027, 12:00 a.m. - 6:00 p.m. (last day of construction)

**On the last day of construction, the aisles must be completely cleared by 06:00 p.m.**

### 6 Dismantling times

#### Start of dismantling period:

**Dismantling may begin no earlier than 5:00 p.m. on 04th April 2027!**  
Sunday, 04th April 2027, 5:00 p.m. - 12:00 a.m.  
Monday, 05th April 2027, open 24 hours  
Tuesday, 06th April 2027, 12:00 a.m. - 6:00 p.m.

#### End of dismantling: Tuesday, 06th April 2027 until 6:00 p.m.

Dismantling the trade fair stand and/or the product presentation before the official end of the event represents a serious infringement of the Conditions of Participation. In the event of any violation of this condition, Koelnmesse is entitled to impose a fine of up to EUR 5,000.00 (depending on the severity of the violation) for each such violation and/or to exclude the exhibitor from subsequent events.

### 7 Confirmation/conclusion of contract

Once your company has been accepted for participation, you will receive the corresponding confirmation beginning in **September 2026**. The contract for participation in the trade fair event is concluded upon receipt of the confirmation. Contractual relationships exist exclusively between Koelnmesse GmbH and you as the main exhibitor or group organiser, in accordance with Item V of the General Section of the Conditions of Participation. The same applies to entries in the Marketing Package.

### 8 Technical Guidelines/services

You may download the Technical Guidelines from the event website. Our entire range of services can be ordered from our online ordering system, the Koelnmesse Service-Shop.

### 9 Maximum stand height/special constructions

The maximum permissible stand height (including signs, banners and any other advertising or construction elements) is standardised at 4.00 m, insofar as this is permitted by the hall ceiling height and any fixed structures that may be present. On request, Koelnmesse can approve a higher stand height. Rear walls must be neutral in design. The regulations on stand construction approval and its request can be found in the Technical Guidelines.

### 10 Withdrawal and non-participation

You are bound by your registration after you submit your registration and before you receive the acceptance/confirmation. If you cancel your registration during this period, you will be charged a fee of € 500.00.

After the exhibitor has received the acceptance/confirmation, it is no longer possible to release the company in question from the contractual relationship free of charge. Koelnmesse may, in exceptional cases, consent to a request for (partial) release from the contract if the stand area made available can be rented to someone else. In this case, a flat-rate fee amounting to 25% of the participation fee is charged for the costs incurred. If the space cannot be re-rented, the full participation fee must be paid.

### 11 Invoice

You will receive the invoice for the participation fee from **January 2027**. Please observe the terms and conditions of payment listed under Item IV of the General Conditions of Participation..

### 12 Value added tax registration number

All prices given are net prices. The statutory VAT will be charged additionally

where applicable.

As a rule, Koelnmesse provides exhibitors (proprietors) with a uniform service — a so-called event service — pursuant to Section 3a.4. Par. (2) of the German ordinance on the application of VAT (UStAE). The place of performance for such services is the recipient's headquarters. Koelnmesse will therefore invoice foreign exhibitors (proprietors) according to the reverse charge accounting mechanism without charging any German VAT. Exhibitors from the European Union need to enter their valid VAT identification number in the registration form in order to be considered proprietors. Exhibitors must immediately notify Koelnmesse in writing of any changes to their VAT identification numbers.

### 13 Exhibitor passes

As an exhibitor, you will receive free exhibitor passes that are valid for the period from the first day of construction to the last day of dismantling:

- 3 passes for a stand of up to 20 sqm
- each additional 10 sqm up to 100 sqm 1 further pass
- each additional 20 sqm over 100 sqm 1 further pass
- Upper limit: max. 150 exhibitor passes

The codes for the passes must be ordered by the exhibitor from the Service-Shop and must be redeemed online via the event's ticket shop. Any additional exhibitor passes required can be ordered from the Service-Shop for a fee.

### 14 Passes for construction and dismantling periods

In the Service-Shop, you can order the necessary construction passes for the personnel employed during construction and dismantling. These passes only entitle the holder to enter the exhibition grounds before and after the event, but not during the event.

### 15 Media services (Marketing Package)

The media services offered by Koelnmesse are the comprehensive and attention-grabbing solution for all stages of your trade fair communication.

The provision of the media services specified under Item 7.1 a) Special Conditions of Participation, which are included in the Marketing Package Basic, is obligatory and costs € 1,325.00.

The provision of the media services specified under Item 7.1 b) Special Conditions of Participation, which are included in the Marketing Package Light, is obligatory and costs €370.00.

Our official contractual partners will provide you with all order information and documents for the media services offered. Please note that your company's participation requires Koelnmesse's approval. Therefore, this approval is also a prerequisite for any offers or order confirmations.

Please note: The editorial and advertising deadline is **March 26th, 2027**.

#### A note on unofficial exhibitors' directories

So-called registration offers for seemingly official exhibitors' directories lead to confusion and enquiries from numerous exhibitors. Without having been asked, the providers of these exhibitors' directories are sending forms that give the impression that these are galley proofs or invoices from the publisher commissioned with publication of the official fair media. In fact, however, these so-called registration offers are order forms for an entry in directories of companies or exhibitors and do not involve the official fair media of Koelnmesse GmbH. The official media are exclusively issued by Koelnmesse GmbH, in cooperation with the media publisher commissioned by Koelnmesse GmbH. Entries in the official fair media can only be ordered through Koelnmesse GmbH or through the media publisher commissioned by Koelnmesse GmbH for the media in question.

### 16 Professional conceptual sponsor

The Initiative Handarbeit e.V. is the professional conceptual sponsor of the h+h cologne.

### 17 Koelnmesse representatives abroad

Our sales network is there for you in more than 100 countries. A list of these offices is available on the Internet at <http://www.koelnmesse.de/>.

### 18 Group participation

Registration of group participants (companies that will participate at the group stand that you have organised, under their own name and with their own personnel and products) is done by submitting the fully completed group participants registration form during the online registration. This can either be done immediately after submitting the group organiser registration, or later via the "My Stands" menu item in the service shop.

Every participant must meet h+h cologne participation requirements – see in particular Item 2 of the Conditions of Participation. Koelnmesse GmbH retains the right to reject registrations by companies that do not meet these conditions of participation.

The information provided in the online registration must contain the correct details of the registered group participant. The company details are mandatory and will be published in the trade fair media. Additional details for entry in the trade fair catalogue, the trade fair app and the online exhibitor search can be entered in the service shop. You as the group organiser bear responsibility for the correct catalogue entry of the group participants. If the exhibitor has not submitted an order with the official contractual partners by the editorial and advertising deadline, they will be included, still subject to the standard fee, in the official trade fair media using the information provided when registering for the event. Registrations and orders received later will only be taken into account in the official trade fair media to the extent that this is still possible. In cases of orders and registrations received by Koelnmesse GmbH after the editorial and advertising deadline, Koelnmesse GmbH is unable to guarantee the provision of all the marketing services that are normally available. In such cases, all claims, of whatever type, but in particular claims for a reduction in the fee for inclusion in the official trade fair media, or claims for compensation, are excluded.

The distribution of individual areas at the trade fair is your responsibility as the organiser of the joint stand. Koelnmesse GmbH must be notified as to how the individual areas have been distributed by **01.12.2026** at the latest. This information will be used as the basis for the allocation of the individual stand numbers and thus for the entry of the stand numbers in the trade fair catalogue, the trade fair app and the online exhibitor search. Koelnmesse GmbH will allocate the stand numbers.

As the group organiser, you are responsible for ensuring that all necessary documents are completed in full and returned on time. Should you fail to provide us with the allocation of the stand areas, participants will be entered into the catalogue with a group stand number.

Orders for services by individual group participants (e.g. ordering of rental furniture) via the Service Shop are made in the name and for the account of the group organiser. The prerequisite is the timely notification of the allocation of the individual spaces and the granting of a corresponding authorisation by the group organiser through the group organiser by forwarding the customer number and password (authorisation). Orders can only be placed in the Service Shop until the end of the event.

Status: January 2026